

September 12, 2013

Burrillville Sewer Commission
Regular Meeting 09/10/2013
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member

Members Absent: Irene Smith – Commission Member
Richard Nolan – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – Engineer for the Commission
John Martin III – Superintendent
Wallace Lees – Town Council Liaison to the Commission
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:02 A.M.

Agenda Item – The question of accepting the minutes of the Regular Meeting of August 13, 2014; and the question of dispensing with the reading of said minutes.

Voted – Mr. Andrews made a motion to accept the minutes of the Regular Meeting of August 13, 2014 and to dispense with the reading of said minutes. The motion was seconded by Mr. Peterson. All in favor, so voted.

Public Comment: None

Old Business: None

Correspondence: None

Engineer's Report:

Facility Plan Status Update

Pilot Plant Update – Mr. Geremia reported that a representative from Kruger is on site today to set up their pilot testing unit and that Blue Water's unit has been delivered and will be set up this Thursday. Mr. Geremia stated that a representative from his office will be here at the plant for the next two weeks while the pilot tests are being conducted.

Memo from James Geremia – Solicitation of Electrical Proposals – Mr. Geremia reported that Watermark was the low bidder for the electrical proposal and the electric work is being done today.

Voted – Mr. Andrews made a motion to approve the awarding of the electrical contract to Watermark in the amount of \$7,425.00 as previously authorized. The motion was seconded by Mr. Peterson. All in favor, so voted.

Memo from James Geremia – Solicitation of Analytical Test proposals – Mr. Geremia reported that Premier Laboratory was the low bidder for the analytical proposal.

Voted – Mr. Peterson made a motion to approve the awarding of the analytical test contract to Premier Laboratory in the amount of \$9,720.00. The motion was seconded by Mr. Andrews. All in favor, so voted.

Update on Daniele, Inc. – Status report Daniele 100% submission – Mr. Geremia stated that he is still waiting for the 100% submission so that he can review them and he has been in contact with Mr. St. Pierre regarding this matter. Mr. Geremia stated that DEM will not give their approval until the Sewer Commission gives their approval first.

Modification to Order of Approval for Route 102 Industrial Complex

Letter from RI DEM dated August 20, 2013 – Mr. Geremia reported that the approval was received for the new flows.

Voted – Mr. Peterson made a motion to accept the Engineer's report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Attorney's Report: Mr. Kane reported that he had spoken to Mr. Martin and Mr. Geremia regarding his concerns on the timeframe with Daniele's submission.

Voted – Mr. Peterson made a motion to approve the Attorney's report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of August, 2013.

SUPERINTENDENTS REPORT

Month of August 2013

1. **OPERATIONS:**

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.7339	N/A
	Maximum daily flow	0.8200	09-Aug
	Minimum daily flow	0.6780	31-Aug
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 10.0 mg/l
	Facility achieved	98.4%	4.0
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 15.0 mg/l
	Facility achieved	98.8%	4.5

D. <u>Total Phosphorus :</u>		
E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
Facility achieved	88.3%	0.87
E. <u>Total Ammonia :</u>		
E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
Facility achieved	96.9%	0.8
F. <u>Disposed Sludge :</u>		
Dry Tons disposed of	31.69	
Number of loads removed	24	
Average dry tons/load	1.32	

2. COLLECTION SYSTEM OPERATIONS:

There was one call-in during the month at the Reservoir Road pump station. The alarm was reset and station returned to normal operation.

Mr. Martin reported that all RACO alarm systems are now in service.

Voted – Mr. Andrews made a motion to approve the Superintendent's report. The motion was seconded by Mr. Peterson. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs

Voted – Mr. Andrews made a motion to approve the write-off correction in the billing computer in the amount of \$36,420.31. The motion was seconded by Mr. Peterson. All in favor, so voted.

The Commission scheduled a Workshop for an update on the pilot testing on September 24, 2013 at 9:00 AM. Mr. Wolfe asked that a letter be drafted for his signature, inviting the Town Manager and the Town Council President to the Workshop.

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Andrews. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide